

State of North Carolina PPM Workflow for Registered Projects (100K – 499K)

Investment Cost = Project Cost + 5 years Operations

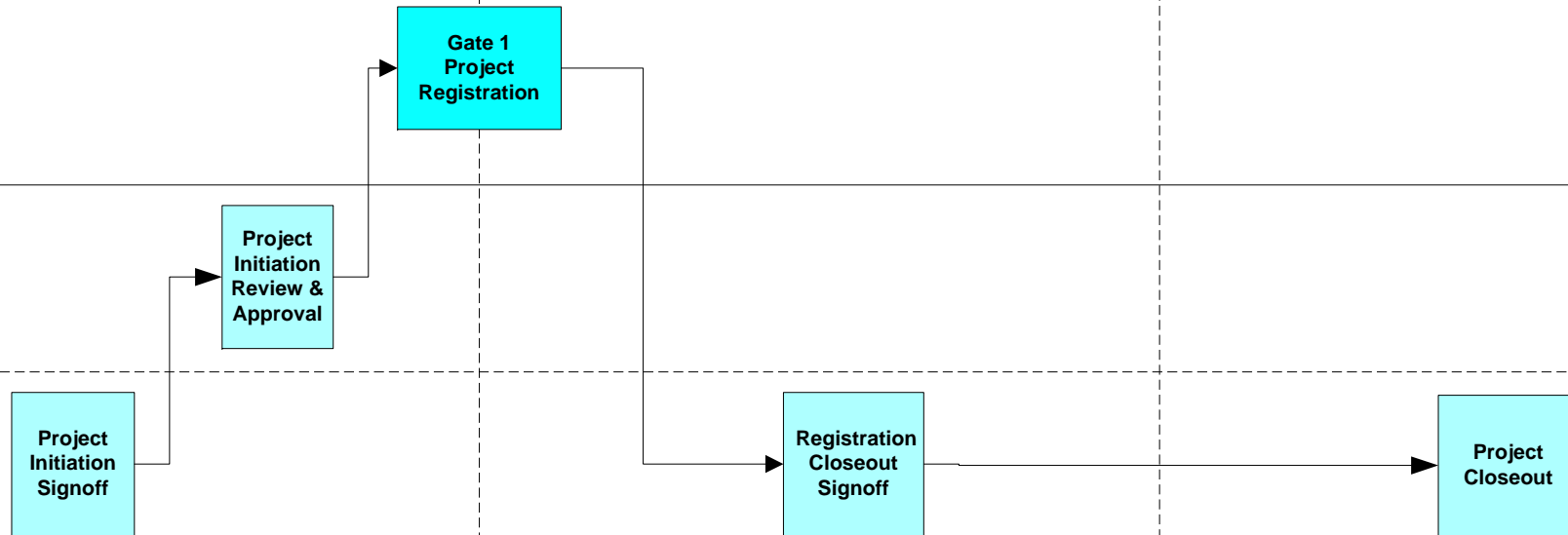
Project Initiation

Registration

Closeout

OSBM/OSCI/
EPMO/A&E

AGENCY
Contributors
Reviewers/
Approvers



Initiation Exit Criteria and Registration Entrance Criteria REQUIRED

Project Information Section Project Charter

Business Issues	High Level Assumptions / Constraints
Business Goals	Key Dependencies external to the project
Project Goals	Project Organization and Roles
Project Deliverables	
Items Out of Scope	
Proposed Strategy	

Additional Requirements

Initiation Phase & Planning Phase Budget
Enterprise Architecture Questionnaire
Security Questions
Proposed Budget - Level 1 Budget Cost Tab

Best Practices (Not Required)

Financial Benefits – Level 1 - Benefit Tab
Business Impact Statements – Strategic Impact Tab
Summary Risk Profile – Risk Tab
Phases, Milestones and Key Project Deliverables – Schedule Tab
Procurement Plan *

REQUIRED

Update Agency Applications Portfolio as necessary (APM)

EXCEPTIONS

Any Project less than \$500,000 that is part of a Program must follow the workflow for Projects greater than \$500,000.

Projects less than \$100,000 require only agency approval. If the project is part of a Program, it must follow the workflow for Projects greater than \$500,000

Any project less than \$500,000 does not require SCIO approval unless it is part of a Program.

EPMO QA REQUIRED

Project Closeout Review Document *

AGENCY DOCUMENTS

Lessons Learned *
Historical Records *

* Attach to Document Management Tab